

# **NMRC**

**National Medical Research Council** 

nGager Training and User Guide (Grant Application Endorsement by Academic Dean)

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## 1.1.1 ENDORSE APPLICATION

Once the Host Institution's Research Director has endorsed an application, the Academic Dean will receive an email notification to provide their endorsement.

Applications can be endorsed while the grant call is open.

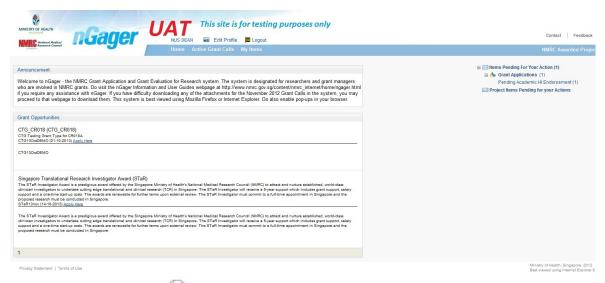
If an application is not endorsed by the grant call closing date, it will lapse.

#### 1.1.1.1 Endorsement By Academic Dean

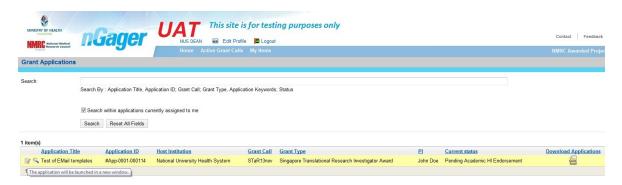
Once an application has been endorsed by the Host Institution, the application will be routed to the Academic Dean for endorsement.

To endorse an application:

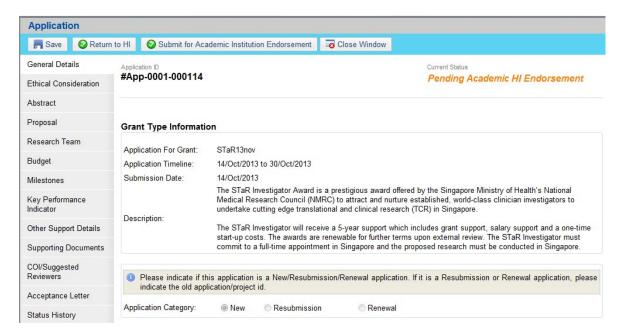
Select 'Grant Applications > Pending Academic Endorsement' in the navigation menu



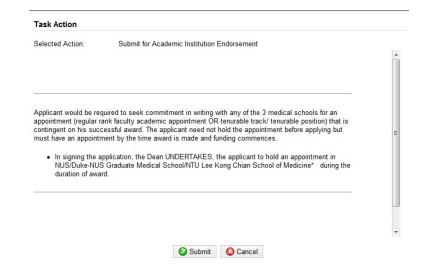
• Click on the icon [ ] to view the selected application.



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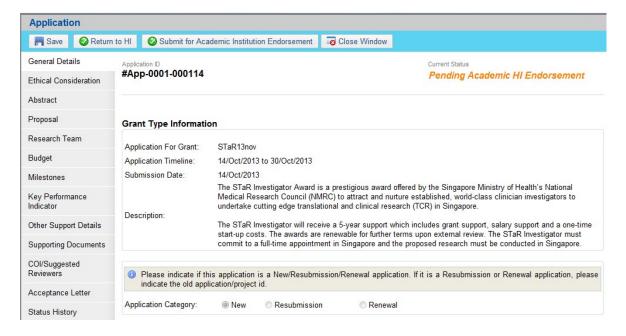
- Go through the whole application. Once ready, click on the [Endorse] button to endorse the application.
- You will see a page stating the terms for submitting the application. Read through it
  and click [Submit] to submit this application.



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### 1.1.2 RETURN TO HOST INSTITUTION

If you wish to return the application to the Host Institution, click on the 'Return to HI' button on the application. Please contact the Host Institution for further action.



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